**Council Meeting Minutes, January 6, 2025 Meeting**

The meeting was called to order at 6:00 pm in the conference room of the municipal building by President D. Riggle Jr. who led the Pledge of Allegiance Roll Call of Members: Present were R. Ali, M. Dufour. R. McMunn. Also Present: Administrator April Zakany, J.Kelly Solicitor (via mobile device), and Nathan Guntrum Engineer. Absent D. Acker, E. Stitt

Review & approve minutes of December 2, 2024, regular Council meeting. Motion to accept M. Dufour, R. McMunn 2nd.

Engineer – MS4 information addressed ADA Ramps are ready to be done as soon as there is a break in the weather. Grants are being checked into for road maintenance.

R. Ali presented an update on the street department. Work has started on catch basins. 2 on North Ridge and 1 on 16th. Anti-skid supply is sufficient. Grant for street repair due for determination January/February.

J. Barclay announced the 2025 schedule of events for the North Apollo Volunteer Fire Department which included requests for street closure. M. Dufour inquired about the volunteer status at the station and how best to support the station. J. Barclay stated that volunteers are always being accepted but donations are also appreciated if you cannot volunteer time.

P. Froncek inquired as to the determination of letters of demolition. He also inquired about the procedure and protocols followed by the fire department regarding the recent burning of property in the Pegtown area.

Landlord/Tenant Ordinance was tabled for discussion and moved to the February 3, 2025 meeting.

Trailer Parking Ordinance was tabled for discussion and moved to the February 3, 2025 meeting.

Vacancy Board Nomination/Appointment was tabled for discussion and moved to the February 3, 2025 meeting.

The police report was read by Mayor Kerr. Mayor Kerr then reminded residents that they need to call 911 if they see anything suspicious or need assistance. Even in non-emergency situations.

Financials reviewed and accepted. Motion D. Riggle, M. Dufour 2nd

S. Bell inquired as to the resistance to salt lower Allison.

Motion to adjourn the meeting made by R. Ali, M. Dufour 2nd.

Meeting adjourned.

Council Meeting Minutes, February 3, 2025 Meeting

The meeting was called to order at 6:00 pm in the conference room of the municipal building by Vice President Rocco Ali who led the Pledge of Allegiance. Roll Call of Member: Present were R. Ali, D. Acker, and R. McMunn. Also Present: Administrator April Zakany, J. Kelly Solicitor, and Nathan Guntrum Engineer. Absent D. Riggle, E. Stitt, and M. Dufour

Review & approve minutes of January 6, 2024, regular Council meeting. Motion to accept D. Acker, R. McMunn 2nd. Ayes 3 Nays 0

Engineer – ADA sidewalks due to be installed when the weather breaks. MS4 funding being sought.

R. Ali presented an updated on the street departement. Work continues on catch basin repair. The catch basins are scheduled to be cleaned out in the spring in compliance with MS 4 regulations. 27 tons of anti-skid has been delivered. All catch basins have been checked with 1/3 requiring attention. Once the weather improves, the catch basin repair will commence.

B. Beck inquired about pothole patching. Can we use cold-patch to fix the immediate issues?

P. Froncek inquired about a representative from Kiski Valley Water Pollution Control Authority. Inquired about MS4 maintenance.

M. Hileman gave a summary of the activities at the Apollo Memorial Library and the membership benefits.

E. Saxion expanded upon the activities and membership of the Apollo Memorial Library.

Landlord/Tenant Ordinance was introduced. R. Ali read a brief summary. Motion to advertise. D. Acker, R. McMunn 2nd. Ayes3 Nays 0

C. Kennedy nominated for Vacancy Board. Mrs. Kennedy accepted. Motion to approve D. Acker, R. McMunn 2nd. Ayes 3 Nays 0

The tax exoneration list was accepted and approved by Council. D. Acker Motion, R. McMunn 2nd Ayes 3 Nays 0

D. Acker Motion to move to Executive session. R. McMunn 2nd. Ayes 3 Nays 0

D. Acker Motion to resume after Executive session. R. McMunn 2nd Ayes 3 Nays 0

Mayors Report – Mayor Kerr read the incident reports provided by Kiski Township Police Department. The Mayor also stressed the need to call 911 if you see something out of place. Please do not leave a message at the Police station.

OIC Tessmer reiterated the 911 instructions and advised the public regarding ongoing issues.

Expense Report and financials reviewed. Motion to approve D. Acker, R. McMunn 2nd.

Resignation letter of President Donald Riggle Jr. was read aloud by Vice President R. Ali. Motion to accept the resignation by D. Acker, R. McMunn 2nd. Council wishes a letter to be written to express it’s appreciation for Mr. Riggle’s service. Motion by D. Acker, R. McMunn 2nd.

R. Ali appointed as President following resignation. Motion D. Acker, R. McMunn 2nd Ayes 2 Nays. R. Ali abstains

D. Acker appointed as Vice President Motion R. Ali, R. McMunn 2nd Ayes 2 Nays 0. D. Acker abstains

Motion to adjourn D. Acker R. Ali 2nd

Meeting Adjourned.

**Council Meeting Minutes, March 3, 2025 Meeting**

The meeting was called to order at 6:00 pm in the conference room of the municipal building by President Rocco Ali who led the Pledge of Allegiance. Roll Call of Members: Present were R. Ali, D. Acker, and R. McMunn and M. Dufour Also Present: Administrator April Zakany, and Nathan Guntrum Engineer. Absent D. Riggle and E. Stitt.

Review & approve minutes of February 3, 2024, regular Council meeting. Motion to accept D. Acker, M. Dufour 2nd. Ayes 4 Nays 0

Engineer Report – update on the People’s Gas lines and coordination for paving.

R. Ali presented an update on the street department. The grant for paving was awarded with funds available to North Apollo. Allison will be the first road to undergo alteration at approximately $54,000.00. Anti-skid ordered due to the 4 snowfall events. Concern for Locust St. due to support fence being an obstacle for snow removal.

P. Froncek inquired about 1220 Wysocki and turned in Right-To-Know paperwork

P. Froncek inquired about street addresses. Authority to condemn and asked about reports. Turned in Right-To-Know paperwork.

R. Ali recognized Commissioner Anthony Shea who was a guest at the meeting. Commissioner Shea spoke briefly about the grant award, a data center being constructed and the “Rails To Trails” program, Experience Armstrong. M. Dufour thanked the Commissioner for his work with CYS agency

Landlord/Tenant Ordinance was discussed with the possibility of amending previous Ordinance to include fee structure for licensing with the landlord paying the fee one (1) time per year per structure. Change of tenant to require new inspection. Item tabled for continued discussion.

Trailer Parking Ordinance was discussed with input from the fire department regarding parking along the streets and difficulty navigating the roadways due to vehicles parking in areas that are necessary for the trucks to complete the turns effectively. D. Acker made a motion to table this decision until further information could be gathered regarding options for alternatives. M. Dufour seconded the motion.

Late fee proposal – impose late fees for North Apollo Borough utilities. (Garbage and Sewer Recovery). Council will decide if they wish a % or flat rate fee. No decision made at this time.

D. Acker Motion to move to Executive session. M. Dufour 2nd . Ayes 4 Nays 0

M. Dufour Motion to resume after Executive session. R. McMunn 2nd Ayes 4 Nays 0

Council voted to purchase new laptop for the office. R. Ali motion. D. Acker 2nd. Ayes 4 Nays 0.

Council will hold a Special Meeting to consider/appoint a new council member due to the resignation of D. Riggle. The meeting will be held on March 10, 2025 at 7 p.m. at the Borough building.

Mayors Report – Mayor Kerr read the incident reports provided by Kiski Township Police Department.

Zoning Report – B. Troup submitted report of the zoning officer and the properties that are currently being handled by her.

R. Ali recognized B. Smail who spoke regarding the Landlord/Tenant ordinance.

Expense Report and financials reviewed. Motion to approve D. Acker, M. Dufour 2nd

Motion to adjourn D. Acker. M. Dufour 2nd

Meeting Adjourned

**Council Meeting Minutes, April 7, 2025**

The meeting was called to order at 6:00 p.m. in the conference room of the municipal building by President Rocco Ali who led the Pledge of Allegiance. Roll Call of Members: Present were R. Ali, D. Acker, M. Dufour, Mayor Kerr, J. Kelly via mobile, N. Guntrum. Absent R. McMunn and A. Cox

Review and approve minutes of March 3, 2025, regular Council meeting. Motion to accept M. Dufour. D. Acker 2nd. Ayes 3 Nays 0

Review and approve minutes of March 10, 2025 Special Council Meeting. Motion to accept M. Dufour. D. Acker 2nd. Ayes 3 Nays 0

Engineer Report – N. Guntrum presented the report from LSSE engineering. ADA ramps are going up on Acheson and 18th street. Catch basin cleaning information presented.

R. Ali presented an update on the street department. The grant for paving has been approved and the county is responsible for the project management. Catch basins will be cleaned and No Parking signs will go up to help avoid the areas being cleaned. ADA ramps to be finished Wednesday, weather permitting. 22 tons of latex modified patch have been delivered and pothole patching has commenced. B. Beck inquired as to the amount we will be receiving from the County for paving. R. Ali responded with the information that has been provided by the County. Which, currently is no information.

J. Kerr inquired about the blockage of Clark Ave (aka “Cobblestone Trail”). Proposed that the trail remain accessible for foot traffic.

J. Barclay requested that Council approve the closure of streets for their upcoming events. Acheson, 16th and 17th would be affected by the closure. The dates would be May 10, 2025 and August 16, 2025. Motion to approve M. Dufour. D. Acker 2nd. Ayes 3 Nays 0

J. Barclay gave an update to the social events happening at the Fire Department. A craft show, Easter breakfast many upcoming events for the year.

P. Froncek addressed his concerns regarding Borough code and Dangerous Structure Ordinance. He is concerned over record keeping in both the Borough and the Zoning department.

P. Froncek addressed his concerns regarding the investigation on the appointment of D. Acker. He also expressed his frustration regarding taxes and sewer recovery issues.

M. Hileman brought information from the Apollo Memorial Library regarding their upcoming events. Presented Council with a statement of finances showing what donations to the library are funding.

1. T. Muhall of Apollo Borough contacted Council regarding the closing of the main road from Held’s Shop – N – Save to Apollo. Council agreed to accommodate the festivities. J.Kerr requested that litter be controlled as best as possible as last year there was a lot of trash left behind.

2. Multi-Model update. Funds have been awarded. No dollar amount was given at this time. The County will also be responsible for Project Management according to the email received.

3. Council discussed the possibility of adjusting Regular Council Meeting times. It was proposed that a time of 6:30 p.m. would be a better option. With no objections to the proposal, M. Dufour motion for approval. R. Ali 2nd. D. Acker abstain. Ayes 2 Nays 0. Motion approved and Council moved to place ad for public announcement. M. Dufour motion to approve. D. Acker 2nd. Ayes 3 Nays 0

M. Dufour motion to move to Executive Session D. Acker 2nd

M. Dufour motion to return from Executive Session. D. Acker 2nd.

No other actions taken.

Mayor Kerr updated the Council on the police report and incidents in North Apollo.

Handicap application approved for 1607 Allison. M. Dufour Motion. D. Acker 2nd Ayes 3 Nays 0.

Garbage and Sewer Recovery delinquent accounts was discussed.

Resident asked if garbage fees would increase. D. Acker responded that they will not increase this year.

Financials reviewed and discussed by Council. M. Dufour Motion to approve. D. Acker 2nd. Ayes 3 Nays 0.

Zoning Report – 1315 Clark Ave had a court appearance regarding Dangerous Structure. 90 days to fix the property or it will continue with the litigation process.

Zoning officer was requested to be present twice a year to provide a report.

P. Moran requested that the police have a stronger presence in North Apollo. OIC Tessmer addressed her concerns.

Motion to adjourn M. Dufour. D. Acker 2nd. Ayes 3 Nays 0.